

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

May 9, 2017

CALL TO ORDER

The meeting was called to order at 5:03 p.m. by Board President Palacio. Other members in attendance were Ms. Amezcua, Dr. Alvarez, and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:03 p.m. to consider student matters, negotiations, anticipated litigation, and personnel matters.

Ms. Iglesias arrived at 5:22 p.m.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:42 p.m.

Cabinet members present were Dr. Phillips, Dr. Heatley, Mr. McKinney, Ms. Douglas, Dr. Jimenez, Ms. Pueblos, Mr. Williams, and Ms. Lohnes. Dr. Haglund was absent.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Jamie Arias 8th grade student at Spurgeon Intermediate School.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By A Vote of 5-0, The Board Took Action to Accept Resolution 16/17-3189, Which Identifies Additional Central Office Administrators Such as Coordinator's and Director's (As Named in Closed Session) Who Will Be Released from Their Current Assignments for 2018-2019 School Year, And Who Will Be Assigned Alternate Duties for 2017-2018 School Year.

Motion: Ms. Amezcua Second: Ms. Iglesias

Vote: Ayes: Mr. Palacio, Ms. Amezcua, Ms. Iglesias, Dr. Alvarez, and Dr. Rodriguez

By A Vote of 5-0, The Board Took Action to Approve Resolution 16/17-3190, Which Implements the Administrative Re-Assignments of Employees Such as Assistant Principals, Directors, and Coordinator's (As Named in Closed Session) Who Received Notices in March "That They Maybe, Possibly Could Be Released from Current Assignments" for 2017-2018 School Year.

Motion: Ms. Amezcua Second: Ms. Iglesias

Vote: Ayes: Mr. Palacio, Ms. Amezcua, Ms. Iglesias, Dr. Alvarez, and Dr. Rodriguez

HIGH SCHOOL STUDENT AMBASSADORS

Century - Nallely Perez; Godinez Fundamental - Teddy Moreno; Lorin Grisette Academy - Jesus Mesa; Middle College - Alberto Cruz; Santa Ana - Cesar Baranda

Nallely, Jesus, and Alberto provided highlights to the Board of current events, information, and activities at their respective high schools.

SUPERINTENDENT'S REPORT

Superintendent Phillips greeted all at shared that the U.S. News and World report had published a list of Best High Schools in the country and Segerstrom High School, Godinez Fundamental High School, and Saddleback High School all received a silver medals and placed in the state and national rankings while Middle College High School received a bronze medal and placed in the national ranking. She mentioned the AVID Senior Standout Recognition and Scholarship Presentation and the Assistance League of Santa Ana Scholarship Award Ceremony. Dr. Phillips stated that the Speech and Debate Tournament had a tremendous turnout by parents and community. She mentioned the Saddleback High School's 50th Anniversary celebration and the ribbon Cutting at McFadden Intermediate School for the new math building and outdoor learning environment. Superintendent Phillips concluded her report by welcoming Avelino Valencia, Senior District Representative for California State Assembly Member Tom Daly who recognized SAUSD for the increased graduation rate.

PUBLIC PRESENTATIONS

Barbara Pearson and Jessica Rodriguez addressed the Board related to the budget and layoffs. Herminia Sosa addressed the Board related to the music program at Santa Ana High School. Paul Zive addressed the Board related to charter school moratorium. Martha Arenas, Joseph Ramirez, Jody Ramirez, Sonta Garner-Marcelo, Scott Douglas, Lorena Gonzalez, Margaret Chamberlain, Alexandra Alejo, Angela Bernal, Joyanna Rios, Esther Castillo, Luisa Galindo, Yazmin Lopez, Jesus Rios, Maria Ayala, Martha Lopez, Estrella Luna, Maria Soto, Mercedes Pappas, Laura Horta, Janey Lorencito, Bertha Trejo, Lesly Hernandez, David Rodriguez, Angelica Cervantes, Esmeraldo Matamoras, Lorena Vergara, Elizabeth DeLaTorre, Elizabeth Beltran, Perla Dionicio, Sandra Hernandez, Jacqueline Gil, Eloina Mendoza, Vanessa Cotto, Karen Pineda, Vanesa Sausedo, Matt Cavanaholt, Jeff Young, Genovela Catalan, Nicole Hamamura, Peter Hernandez, Cecilia Bautista, Marla Bock, Mia Gonzalez, Heather Luis-Martinez, Carmen Toscano, Juan Alavez, Allyson Alavez, Ana Cruz, and Betty Lopez addressed the Board related to layoffs.

Change in Order of Agenda

PUBLIC HEARINGS

Material Revision of Advanced Learning Academy District Dependent Charter School Petition

Mr. Palacio declared the Public Hearing open. He asked those wishing to address the Board to step to the lectern.

After hearing no comments, Mr. Palacio declared the Public Hearing closed.

Santa Ana Unified School District's Initial Bargaining Proposal to Santa Ana School Police Officers Association for 2017-18 School Year

Mr. Palacio declared the Public Hearing open. He asked those wishing to address the Board to step to the lectern.

After hearing no comments, Mr. Palacio declared the Public Hearing closed.

Public Disclosure of Tentative Agreement with California School Employees Association (CSEA)

Mr. Palacio declared the Public Hearing open. He asked those wishing to address the Board to step to the lectern.

After hearing no comments, Mr. Palacio declared the Public Hearing closed.

Communications Workers of America's Initial Bargaining Proposal to Santa Ana Unified School District for 2017-18 School Year

Mr. Palacio declared the Public Hearing open. He asked those wishing to address the Board to step to the lectern.

After hearing no comments, Mr. Palacio declared the Public Hearing closed.

Change in Order of Agenda

- 5.0 APPROVAL OF RESOLUTION NO. 16/17-3185 REGARDING REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES (INTERMEDIATE ACTION DUE TO NON-RECEIPT OF PROPOSED DECISION OF ADMINISTRATIVE LAW JUDGE IN OAH CASE NO. 2017030750); APPROVAL OF ISSUANCE OF NOTICES TO NON-RESPONDENT CERTIFICATED EMPLOYEES BY STATUTORY DEADLINES; ACTION TO EXTEND STATUTORY DEADLINES FOR RESPONDENTS (EDUCATION CODE SECTIONS 44949 AND 44955)

It was moved by Dr. Rodriguez, seconded by Ms. Amezcua, and carried 4-1, Ms. Iglesias dissenting, to approve Resolution No. 16/17-3185 Regarding Reduction or Elimination of Certain Certificated Services (Intermediate Action Due to Non-receipt of Proposed Decision of Administrative Law Judge in OAH Case No. 2017030750); Approval of Issuance of Notices to Non-Respondent Certificated Employees by Statutory Deadlines; Action to Extend Statutory Deadlines for Respondents.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.10 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of March 29, 2017 through April 18, 2017
- 1.11 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of March 29, 2017 through April 18, 2017
- 1.13 Adoption of Resolution No. 16/17-3181 - Establish Education Protection Account for Santa Ana Unified School District
- 1.14 Adoption of Resolution No. 16/17-3182 - Establish Education Protection Account for Advanced Learning Academy

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 5-0 to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Regular Board Meeting Minutes - April 18, 2017 and Special Board Meeting Minutes - April 25, 2017, April 28, 2017, and May 1, 2017
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests
- 1.3 Approval of Student Expulsions for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.4 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School- Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips

- 1.5 Approval of Agreement with California Office to Reform Education Districts for July 1, 2017 through June 30, 2018
- 1.6 Approval of Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Policies and Procedures for 2017-18 Program Year
- 1.7 Acceptance of Specialized Secondary Programs Grant for May 10, 2017 through June 30, 2018
- 1.8 Approval of Memorandum of Understanding with Kaiser Entities to Provide Influenza Vaccines to Students for July 1, 2017 - December 31, 2017
- 1.9 Approval of Master Contract and/or Individual Service Agreement with Nonpublic School and Agency for Student with Disabilities for 2016-17 School Year
- 1.12 Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District - File Numbers: LBI 1503297 RV, LBI 1603325 RV, LBI 1603534 RV and LPD 1703449 DP
- 1.15 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

- 1.10 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of March 29, 2017 through April 18, 2017

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-1, Ms. Iglesias dissenting, to ratify Purchase Order Summary and Listing of all Purchase Orders for the period of March 29, 2017 through April 18, 2017.

- 1.11 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of March 29, 2017 through April 18, 2017

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-1, Ms. Iglesias dissenting, to ratify Expenditure Summary and Warrants issued over \$25,000 for the period of March 29, 2017 through April 18, 2017.

- 1.13 Adoption of Resolution No. 16/17-3181 - Establish Education Protection Account for Santa Ana Unified School District.

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 5-0, to adopt Resolution No. 16/17-3181 to establish the Education Protection Account for Santa Ana Unified School District.

- 1.14 Adoption of Resolution No. 16/17-3182 - Establish Education Protection Account for Advanced Learning Academy

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 5-0, to adopt Resolution No. 16/17-3182 to establish the Education Protection Account for Advanced Learning Academy.

The meeting was extended to 11:30 p.m. by a majority vote of the Board.

REGULAR AGENDA - ACTION ITEMS

2.0 ACKNOWLEDGEMENT OF RECEIPT OF MATERIAL REVISION OF ADVANCED LEARNING ACADEMY CHARTER PETITION

It was moved by Ms. Iglesias, seconded by Mr. Palacio, and carried 5-0, to acknowledge receipt of material revision of the Advanced Learning Academy Charter Petition.

3.0 ACCEPT SANTA ANA SCHOOL POLICE OFFICERS ASSOCIATION'S INITIAL BARGAINING PROPOSAL TO SANTA ANA UNIFIED SCHOOL DISTRICT FOR 2017-18 SCHOOL YEAR

It was moved by Ms. Amezcua, seconded by Dr. Rodriguez, and carried 5-0, to accept the Santa Ana School Police Officers Association's (SASPOA) Initial Bargaining Proposal to the Santa Ana Unified School District (SAUSD) for the 2017-18 school year.

4.0 RATIFICATION OF TENTATIVE AGREEMENT WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 41 (CSEA) FOR 2017-2018 SCHOOL YEAR

It was moved by Mr. Palacio, seconded by Ms. Amezcua, and carried 4-1, Ms. Iglesias dissenting, to ratify the Tentative Agreement with the California School Employees Association, Chapter 41 (CSEA) for the 2017-18 school year.

5.0 APPROVAL OF RESOLUTION NO. 16/17-3185 REGARDING REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES (INTERMEDIATE ACTION DUE TO NON-RECEIPT OF PROPOSED DECISION OF ADMINISTRATIVE LAW JUDGE IN OAH CASE NO. 2017030750); APPROVAL OF ISSUANCE OF NOTICES TO NON-RESPONDENT CERTIFICATED EMPLOYEES BY STATUTORY DEADLINES; ACTION TO EXTEND STATUTORY DEADLINES FOR RESPONDENTS (EDUCATION CODE SECTIONS 44949 AND 44955)

Action to this item taken earlier in meeting.

6.0 APPROVAL OF HEAD START PERIOD ONE MONITORING CORRECTIVE ACTION PLAN FOR 2016-17 PROGRAM YEAR

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 5-0, to approve the Head Start Period One Monitoring Corrective Action Plan for the 2016-17 program year.

7.0 APPROVAL OF PRE-APPROVED CONSULTANT LIST FOR ARCHITECTURAL SERVICES FOR FUTURE DISTRICT PROJECTS

It was moved by Mr. Palacio, seconded by Dr. Rodriguez, and carried 4-1, Dr. Alvarez dissenting, to approve the Pre-Approved Consultant List for architectural services for future District projects.

8.0 AUTHORIZATION TO AWARD A CONTRACT FOR BID PACKAGE NO. 1 - AUTOMOBILE LIFTS AT VALLEY HIGH SCHOOL

It was moved by Dr. Rodriguez, seconded by Dr. Alvarez, and carried 5-0, to authorize staff to award a contract to Dalke & Sons Construction, Inc. for Bid Package No. 1 - Automobile Lifts at Valley High School.

9.0 AUTHORIZATION TO REJECT ALL BIDS FOR BID PACKAGE NO. 1 - DISTRICT OFFICE KITCHEN AND VILLA INTERMEDIATE SCHOOL KITCHEN

It was moved by Dr. Alvarez, seconded by Ms. Amezcua, and carried 5-0, to authorize staff to reject all bids for Bid No. 1 - District Office Kitchen and Villa Intermediate School Kitchen.

10.0 AUTHORIZATION TO AWARD A CONTRACT TO BALFOUR BEATTY CONSTRUCTION FOR CONSTRUCTION MANAGEMENT SERVICES FOR ADMINISTRATIVE BUILDINGS A AND A-1 WITH ASSOCIATED SITE WORK AT THE MITCHELL CHILD DEVELOPMENT CENTER - PHASE 3 (FINAL PHASE)

It was moved by Ms. Amezcua, seconded by Dr. Rodriguez, and carried 4-1, Ms. Iglesias dissenting, to authorize staff to award a contract to Balfour Beatty Construction for construction management services for Administrative Buildings A and A-1 with Associated Site Work at the Mitchell Child Development Center - Phase 3 (Final Phase).

11.0 AUTHORIZATION TO AWARD A CONTRACT TO GHATAODE BANNON ARCHITECTS TO PROVIDE ARCHITECTURAL SERVICES FOR THE ADVANCED LEARNING ACADEMY EXPANSION

It was moved by Mr. Palacio, seconded by Dr. Rodriguez, and carried 4-1, Ms. Iglesias dissenting, to authorize staff to award a contract to Ghataode Bannon Architects to provide architectural services for the Advanced Learning Academy expansion.

NEW AND REVISION OF EXISTING BOARD POLICIES

The Board may direct the revision of any regulation which it finds inconsistent with Board policy. (Board Bylaw 9312)

12.0 BOARD POLICY (BP) 3461 - DEBT MANAGEMENT (NEW: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 4-1, Ms. Iglesias dissenting, to adopt the new Board Policy (BP) 3461 - Debt Management.

NEW AND REVISION OF EXISTING BOARD POLICIES - For First Reading / No Action Required

The Board may direct the revision of any regulation which it finds inconsistent with Board policy. (Board Bylaw 9312)

13.0 BOARD POLICY (BP) 1230 - SCHOOL-CONNECTED ORGANIZATIONS (NEW: FIRST READING)

Presented for first reading; No action required.

14.0 BOARD POLICY (BP) 1260 - EDUCATIONAL FOUNDATION (NEW: FIRST READING)

Presented for first reading; No action required.

15.0 BOARD POLICY (BP) 4000 - CONCEPTS AND ROLES IN PERSONNEL (REVISED: FIRST READING)

Presented for first reading; No action required.

16.0 BOARD POLICY (BP) 4112.8, 4212.8, 4312.8 - EMPLOYMENT OF RELATIVES AND IMMEDIATE FAMILY (REVISED: FIRST READING)

Presented for first reading; No action required.

17.0 BOARD POLICY (BP) 5146 - MARRIED/PREGNANT/PARENTING STUDENTS (REVISED: FIRST READING)

Presented for first reading; No action required.

PRESENTATION

SAUSD Strategic Arts Plan Update

Dr. Jimenez, Assistant Superintendent. K-12 Teaching and Learning introduced Daniel Allen, Executive Director of School Renewal. Mr. Allen provided the Board with information related the expansion of specialty arts, alignment to coursework to new national core arts standards, and recommendations.

BOARD AND STAFF REPORTS/ACTIVITIES

Dr. Rodriguez

- Attended an amazing Speech and Debate Competition.

Dr. Alvarez

- Participated in the Youth Governance Conference.

Ms. Iglesias

- Attended the Educator of the Year.

Ms. Amezcua

- Amazing Speech and Debate Program;
- Wished everyone a Happy Mother's Day.

Mr. Palacio

- Attended the REACH Academy event;
- Attended Saddleback High Schools 50th Anniversary;
- Attended the Classified and Certificated Employee of the Year Celebrations;
- Attended the Speech and Debate Competition.

Board of Education
Minutes
May 9, 2017

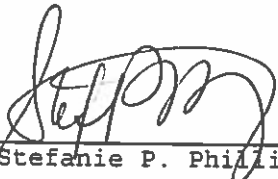
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ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned in memory of Mia Christina Brooklyn Carrillo at 11:39 p.m. by Board President Palacio.

The next Regular Meeting will be held on Tuesday, May 23, 2017, at 6:00 p.m.

ATTEST:



Stefanie P. Phillips, Ed.D.
Secretary
Santa Ana Board of Education

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS 2016-17					
Bandy, Carol	Teacher	Saddleback	June 22, 2017		Retirement - 9 years
Culpepper, Anne	Teacher	Diamond	June 22, 2017		Retirement - 31 years
Curtis, Pamela	Teacher	Lincoln	June 22, 2017		Retirement - 29 years
Hamer, Debra	Teacher	Franklin	June 22, 2017		Retirement - 30 years
Katz, Mark	Teacher	Transition Programs	June 15, 2017		Retirement - 16 years
Longacre, Steven	Principal	Taft	From June 22, 2017 to June 30, 2017		Retirement - 29 years
Magarro, June	Coordinator of Special Projects	ROP	June 30, 2017		Retirement - 31 years
Sokol, Melissa	Teacher	Harvey	June 22, 2017		Retirement - 27 years
Soto, Lillian	Teacher	Jefferson	June 22, 2017		Retirement - 15 years
Spier-Chalk, Cathy	Teacher	Roosevelt	June 22, 2017		Retirement - 21 years
Stadler, Carolyn	Teacher	Santa Ana	June 22, 2017		Retirement - 22 years
Wise, Elena	Teacher	Mitchell	June 22, 2017		Retirement - 30 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS 2016-17					
Padilla, Marie	Teacher	Lowell	July 28, 2017		Accepted another position - 6 years
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Burke, Nicole	Teacher	Mitchell	April 17, 2017	May 12, 2017	Child Care
Lopez, Amanda	Teacher	Mitchell	April 19, 2017	June 7, 2017	Child Care
Yanes, Pryscilla	Teacher	Mitchell	April 24, 2017	April 28, 2017	Child Care
2016-17 LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Chapman, Stephanie	Nurse	Health/Home Instruction	April 8, 2017	June 22, 2017	Other
2017-18 LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Welch, Benjamin	Teacher	Spurgeon	August 11, 2017	June 1, 2018	Family Responsibilities
EXTENDED WORK YEAR 2016-17					
Gutierrez Olivarez, Ana	TOSA	Esqueda	August 15, 2016	August 19, 2016	5 Additional Days
Skibby, Alicia	Program Specialist	Human Resources	April 3, 2017	April 7, 2017	5 Additional Days

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 9, 2017**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Bengar, Eva	Categorical Budget Analyst	Budget Dept.	June 23, 2017			31 years, 9 months
Contreras, Martha	Instr. Asst. Reading	RTC	June 22, 2017			24 years, 6 months
Jagodnik, Kathleen	Sch. Off. Mgr. Elem.	Greenville	June 30, 2017			27 years, 5 months
Quinones, Jannet	Instr. Asst. Sp. Ed.	Santa Ana	April 28, 2017			29 years, 1 month
Samuels, Peggy	Instr. Asst. DHH Work Training	Godinez	June 21, 2017			25 years, 6 months
RESIGNATIONS						
Garcia, Mary Ann	After School IP	Diamond	April 21, 2017			Personal - 2 years, 3 months
Gonzalez, Gabriel	SSP Sp. Ed.	Century	January 18, 2017			Personal - 1 year, 1 month
Gordon, Jasmine	SSP Sp. Ed.	Willard	April 5, 2017			Personal - 3 months
Saldana, Edgar	After School IP	After School Programs	April 21, 2017			Personal - 5 months
Simon, Anabel	SSP Sp. Ed.	Lincoln	April 25, 2017			Personal - 3 years, 3 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Vazquez, Hector	Activity Supervisor	Wilson	April 19, 2017			Fd. Svc. Wkr. Sub. - 1 year, 3 months
Zuniga Velasquez, Doris	Fd. Svc. Fld. Spvr.	Nutrition Svcs.	March 31, 2017			Personal - 1 year, 7 months
39 MONTH REEMPLOYMENT (100 Day Differential Ended)						
Lopez, Jose	Custodian	Heroes	March 29, 2017			
Ordonez, Gilma	Autism Paraprofessional	Mitchell	April 19, 2017			
VOLUNTARY DEMOTIONS						
Escalante, Janice	Fd. Svc. Wkr.	Saddleback	April 19, 2017		11/6	From Sr. Fd. Svc. Wkr.
Ruiz Castellanos, Oscar	Sr. Fd. Svc. Wkr.	Villa	April 19, 2017		13/4	From Fd. Svc. Spvr. Elem.
Shelton, Jill	Teacher Aide	ECE	April 24, 2017		10/3	From SSP Sp. Ed.
ABSENCES (3 to 20 duty days) - Without Pay						
Marrufo, Yesenia	Instr. Asst. Sev. Dis.	Mitchell	April 24, 2017	May 16, 2017		Personal

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ABSENCES (3 to 20 duty days) - Without Pay (Continuation)						
Mase, Alicia	Fd. Svc. Wkr.	Nutrition Svcs.	March 27, 2017	March 30, 2017		Personal
Penunuri, Valerie	Preschool Teacher	ECE	June 19, 2017	June 23, 2017		Personal
Perez, Jeanette	Licensed Vocational Nurse	Martin	May 8, 2017	June 5, 2017		Personal
NEW HIRES						
Alvarado, Ronnie	Teacher's Aide	ECE	April 10, 2017		10/1	Probationary
Barroso Gamboa, Jessica	Fd. Svc. Wkr.	Nutrition Svcs.	May 10, 2017		11/1	Probationary
Bui, Cindy	After School IP	After School Programs	April 24, 2017		16/1	Probationary
Castellanos, Jocelyn	SSP Sp. Ed.	Carr	March 27, 2017		19/1	Probationary
Clark, Irma	Teacher's Aide	ECE	April 25, 2017		10/1	Probationary
De La Torre, Grecia	Teacher's Aide	ECE	April 18, 2017		10/1	Probationary
Diaz Quiroz, Gloria	Activity Supervisor	Advanced Learning Academy	March 31, 2017		10/1	
Flores Enriquez, Thalia	SSP Sp. Ed.	Santiago	April 17, 2017		19/1	Probationary
Franco, Patricia	Teacher's Aide	ECE	April 17, 2017		10/1	Probationary

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Ichwan, Daven	After School IP	After School Program	April 10, 2017		16/1	Probationary
Kim, Jane	Licensed Vocational Nurse	Health/Home-Hospital Instr.	May 1, 2017		24/1	Probationary
Lizarraga, Kamilee	Activity Supervisor	Esqueda	April 12, 2017		10/1	
Mendoza, Patricia	Teacher's Aide	ECE	March 27, 2017		10/1	Probationary
Moreno, Fernando	After School IP	Carr	April 17, 2017		16/1	Probationary
Ocampo, Laura	Fd. Svc. Wkr.	Nutrition Svcs.	May 10, 2017		11/1	Probationary
Ortega, Jael	SSP Sp. Ed.	Century	April 10, 2017		19/1	Probationary
Parga, Frances	Teacher's Aide	ECE	March 27, 2017		10/1	Probationary
Perez, Maria	Fd. Svc. Wkr.	Nutrition Svcs.	May 10, 2017		11/1	Probationary
Perez- Villanueva, Yenny	Fd. Svc. Wkr.	Nutrition Svcs.	May 10, 2017		11/1	Probationary
Richardson, Bellavadey	Licensed Vocational Nurse	Health/Home-Hospital Instr.	March 27, 2017		24/1	Probationary
Ruiz Rojas, Adilene	Activity Supervisor	Muir	April 18, 2017		10/1	
Salcedo, Marisela	Activity Supervisor	Esqueda	March 31, 2017		10/1	
Zamorano, Adrian	Fd. Svc. Wkr.	Nutrition Svcs.	May 10, 2017		11/1	Probationary

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ADDITIONAL ASSIGNMENTS						
Merino, Mayra	SSP Sp. Ed.	Fremont	March 27, 2017		19/1	Probationary
Pham, Ryan	SSP Sp. Ed.	McFadden	April 10, 2017		19/3	Probationary
PROMOTIONAL APPOINTMENTS						
	Community and Family Outreach Liaison					
Cruz, Joel		PSS	May 25, 2017		From 28/6 to 36/3	From Computer Tech.
Guzman, Yulismairi	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	May 10, 2017		From 11/3 to 15/2	From Fd. Svc. Wkr.
Longacre, David	Instr. Asst. Sev. Dis.	Adams	April 24, 2017		From 19/3 to 20/4	From SSP Sp. Ed.
Lucas, Henry	Sr. Fd. Svc. Wkr.	Carr	April 19, 2017		From 11/3 to 13/3	From Fd. Svc. Wkr.
Maljian, Christine	Sr. Account Clerk	Nutrition Svcs.	May 10, 2017		From 25/4 to 28/4	From Account Clerk
	Community and Family Outreach Liaison	School Climate			From 24/4 to 36/1	From Site Clerk
Torres, Laura			April 24, 2017			
Vieyra, Kimberly	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	May 10, 2017		15/2	From Fd. Svc. Wkr.

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REAPPOINTMENT (Returned from Leave)						
Hanson, Victoria	Instr. Asst. Sp. Ed.	Taft	April 17, 2017		15/6	
REASSIGNMENTS						
Atilano, Miguel Jr.	Ath. Flds. Groundskeeper	Godinez	September 21, 2015		25/6	From Groundskeeper
Biscocho, Erlyn	Licensed Vocational Nurse	Health/Home- Hospital Instr.	May 1, 2017		24/6	From ECE
Chavez, Maria	Site Clerk	Sepulveda	April 24, 2017		24/4	From Attendance Tech./ Saddleback
Cortes, Krystal	After School IP	Monte Vista	April 10, 2017		16/2	From Harvey
Cuevas, Juan	After School IP	Fremont	March 27, 2017		16/1	From Itinerant
Gonzalez, Melissa	After School IP	Esqueda	April 14, 2017		16/1	From Itinerant
Hernandez, Jason	After School IP	Garfield	April 14, 2017		16/1	From Sierra
Mojarra, Cynthia	After School IP	Adult Transition	March 28, 2017		16/6	From SAHS
Nguyen, Ai Rodriguez,	After School IP	King	March 27, 2017		16/1	From Itinerant
Rosalinda	After School IP	Hoover	March 27, 2017		16/6	From Madison
Salinas-Medina, Fernanda	After School IP	Sierra	April 14, 2017		16/1	From Itinerant

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ADJUSTMENT OF WORKING ASSIGNMENTS						
Escobar Contreras, Nancy	Fd. Svc. Wkr.	Santiago	April 19, 2017		11/4	From 3.5 hours to 6.5 hours
Valencia, Susana	Fd. Svc. Wkr.	Segerstrom	May 10, 2017		11/6	From 3.5 hours to 6.5 hours
TEMPORARY ASSIGNMENTS						
	From Sch. Off. Mgr. Elem. to Interpreter/Translator Sp. Ed.					
Ambriz, Fabiola		Special Ed.	May 1, 2017	June 11, 2017	32/6	
Anaya, Lilliana	From Fd. Svc. Wkr. to Fd. Svc. Spvr. Elem.	Nutrition Svcs.	April 20, 2017	June 2, 2017	15/5	
Arambula, Rosalina	From Site Clerk to Attendance Tech.	Godinez	March 24, 2017	June 23, 2017	24/2	
	From Mgr. of Custodial Svcs. to Mgr. of Maintenance & Operations					
Arroyos, Paul		Bldg. Svcs.	August 15, 2016	October 31, 2016	Level 34/1	
Avina de Cisneros, Maria	From Fd. Svc. Wkr. to Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 10, 2017	April 28, 2017	13/6	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
	From Electronic Equiq. Tech. to Interim Mgr. of Low- Voltage & Electrical Trades					
Boyd, James	Sch. Police Spvr./Sgt. to Interim Police Lieutenant	Bldg. Svcs.	April 1, 2017	April 30, 2017	Level 22/1	
Chavez, Manuel	From Site Clerk to Registrar Int.	School Police	April 3, 2017	July 31, 2017	Level 41/3	
Cordon, Avely	From Site Clerk to Registrar Int.	Spurgeon	April 14, 2017	April 20, 2017	24/6	
Diaz, Jaime	Sch. Off. Asst. Sec.	Willard	April 13, 2017	April 18, 2017	24/5	
Esparza, Juan	From Custodian to Plant Cust. Elem.	Bldg. Svcs.	March 23, 2017	March 27, 2017	28/5	
Lopez, Priscilla	From Site Clerk to Sch. Off. Asst. Sec.	Century	May 3, 2017	May 26, 2017	24/3	
Machado-Diaz, Luciana	From Site Clerk to Attendance Tech.	Saddleback	April 25, 2017	June 30, 2017	24/6	
Melara, Kimberlie del Carmen	From Site Clerk to Sch. Acct. Clerk	Godinez	April 13, 2017	June 30, 2017	25/2	
Melgar, Mark Jr.	From Custodian to Plant Cust. Elem.	Bldg. Svcs.	March 29, 2017	March 31, 2017	28/1	
Najera, Julia	From Sr. Fd. Svc. Wkr. to Fd. Svc. Spvr. Int.	Nutrition Svcs.	April 10, 2017	April 14, 2017	27/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Nieto, Cesar	From Custodian to Plant Cust. Elem.	Bldg. Svcs.	March 29, 2017	March 31, 2017	28/5	
Phillips, Kevin	From Sch. Police Spvr./Sgt. to Interim Police Lieutenant	School Police	April 3, 2017	July 31, 2017	Level 41/3	
Plaza, Leonor	From Dept. Spec. to Admin. Secretary	Deputy Supts. Office	April 24, 2017	June 30, 2017	30/6	
Robles, Celeste	From After Sch. IP to Site Coordinator	After School Programs	April 10, 2017	April 14, 2017	\$25	
Roman Antunez, Luz	From After Sch. IP to Site Coordinator	After School Programs	April 17, 2017	April 21, 2017	\$25	
Torres, Elizabeth	From Site Clerk to Department Specialist	K-12 Curriculum Instr./Staff Development	April 24, 2017	June 30, 2017	28/1	
Ugalde, Victor	From Custodian to Lead Custodian HS	Bldg. Svcs.	February 1, 2017	March 31, 2017	28/5 + Diff.	
Van Holt, Mark	From Police Lieutenant to Interim Chief of Sch. Police Svcs.	School Police	April 3, 2017	July 31, 2017	Level 58/1	
Vargas, Juan	From Custodian to Plant Cust. HS	Bldg. Svcs.	April 10, 2017	April 14, 2017	35/2	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SHIFT DIFFERENTIAL						
Bourne, Clifford	School Police Officer	School Police	November 19, 2016	June 30, 2017	40/P1 + Graveyard	
Krantz, Peter	School Police Officer	School Police	January 1, 2017	June 30, 2017	40/P4B + Graveyard	
Rodriguez, Danny	School Police Officer	School Police	January 1, 2017	June 30, 2017	40/P7A + Graveyard	
Sogsti, Stephen	School Police Officer	School Police	January 1, 2017	June 30, 2017	40/P7A + Graveyard	
HOURLY APPOINTMENTS						
Contreras-Macias, Alejandra	Instr. Asst. Provider	Sierra	April 13, 2017		16/1	
Medina, Laura	Instr. Asst. Provider	Lorin Grisot	April 25, 2017		16/1	
Molina, Andrea	Instr. Asst. Provider	Godinez	April 18, 2017		16/1	
Partida, Francisco	Instr. Asst. Provider	Segerstrom	April 14, 2017		16/1	
Tran, Trisha	Instr. Asst. Provider	Century	April 5, 2017		16/1	
Trujillo, Mosselle	Instr. Asst. Provider	Saddleback	April 11, 2017		16/1	
Vuong, Tiffany	Instr. Asst. Provider	Deputy Supts. Office	March 3, 2017		16/1	
SUBSTITUTES						
Bermudez, Julie	Clerical		March 31, 2017		20/1	
Castro, Anthony	Clerical		March 31, 2017		20/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continuation)						
Cueva, Marcia	Clerical		March 31, 2017		20/1	
Gucfa II, Stephen	Clerical		April 17, 2017		20/1	
Gutierrez, Ashley	Clerical		April 17, 2017		20/1	
Gutierrez, Dennis	Custodian		April 17, 2017		23/1	
Hoe, Steen	Custodian		April 17, 2017		23/1	
Koukios, Karli	Instr. Asst.		April 20, 2017		19/1	
Muñoz, Gabriela	Clerical		March 31, 2017		20/1	
Rios, Ileine	Clerical		April 17, 2017		20/1	
Rojas, Omar	District Safety Officer		April 17, 2017		31/1	
Young, Stacy	Clerical		March 31, 2017		20/1	
ATHLETIC SPECIALIST						
Alaman Sr., Alvin	Head Tennis Coach	Valley	February 13, 2017		\$28.04	
Alaman, Alvin Jr.	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	
Alcala Orozco, Jorge	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	
Amezcu, Carlos	Asst. Track Coach	Saddleback	February 13, 2017		\$22.43	
Avalos, Raymond	Asst. Football Coach	Segerstrom	May 31, 2017		\$28.04	
Brown, Kristin	Asst. Football Coach	Santa Ana	May 31, 2017		\$28.04	
Buenrostro, Enrique	Head Baseball Coach	Santa Ana	February 13, 2017		\$28.04	
Burkhardt, Mark	Head Baseball Coach	Santa Ana	February 13, 2017		\$28.04	
Casas, Guillermo	Asst. Softball Coach	Segerstrom	February 13, 2017		\$22.43	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Castellanos, Clarissa	Asst. Softball Coach	Godinez	February 13, 2017		\$22.43	
Castro, Thomas	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Castro Herrera, Juan	Asst. Volleyball Coach	Santa Ana	February 13, 2017		\$22.43	
Chio Alarcon, Miguel	Head Tennis Coach	Saddleback	February 13, 2017		\$28.04	
Cisneros, Isaac	Asst. Baseball Coach	Saddleback	February 13, 2017		\$22.43	
Conde, Anelly	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	
Contreras, Andres	Asst. Tennis Coach	Santa Ana	February 13, 2017		\$22.43	
Crow, Jeremy	Asst. Football Coach	Valley	May 29, 2017		\$28.04	
Cruz, Joel	Head Track Coach	Santa Ana	February 13, 2017		\$28.04	
Cruz, Maer	Head Coach	Santa Ana	February 13, 2017		\$28.04	
Davalos, Lizzeth	Swimming	Santa Ana	February 13, 2017		\$22.43	
De La Torre, Raul	Asst. Softball Coach	Godinez	February 13, 2017		\$22.43	
Dobbs, Ian	Asst. Track Coach	Saddleback	February 13, 2017		\$22.43	
Duenas, Evelyn	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Egan, Carrie	Asst. Softball Coach	Godinez	February 13, 2017		\$22.42	
Fulford, Tracey	Asst. Softball Coach	Valley	February 13, 2017		\$22.43	
Gonzalez, Francisco	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Gutierrez-Cueva, Celso	Asst. Swimming Coach	Saddleback	February 13, 2017		\$22.43	
	Asst. Track Coach	Saddleback	February 13, 2017		\$22.43	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Heathington, Thomas	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	
Heiland, Danielle	Asst. Swimming Coach	Santa Ana	February 13, 2017		\$22.43	
Huynh, Tommy	Asst. Volleyball Coach	Valley	February 13, 2017		\$22.43	
Johnson, Ryan	Asst. Football Coach	Valley	May 29, 2017		\$28.04	
Karanzias, Kristen	Head Softball Coach	Valley	February 13, 2017		\$28.04	
Kuzmic, Timothy	Asst. Football Coach	Saddleback	May 29, 2017		\$28.04	
Lambert, Dakota	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Lambert, Dakota	Asst. Football Coach	Santa Ana	May 31, 2017		\$28.04	
Ledezma, Alonso	Asst. Volleyball Coach	Saddleback	February 29, 2017		\$22.43	
Logue, William	Asst. Volleyball Coach	Godinez	February 13, 2017		\$22.43	
Lopez, David	Asst. Track Coach	Saddleback	February 13, 2017		\$22.43	
Macias, Alfredo	Asst. Football Coach	Segerstrom	May 31, 2017		\$28.04	
Malavasi, William	Head Football Coach	Saddleback	May 29, 2017		\$33.64	
Mateo, Patricia	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Mazariegos, Melissa	Asst. Lacrosse Coach	Segerstrom	February 20, 2017		\$22.43	
Medina, Abel	Asst. Baseball Coach	Godinez	February 13, 2017		\$22.43	
Medina, Edward	Head Softball Coach	Godinez	March 17, 2017		\$28.04	
Mejia, Miguel	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Mohr, James	Asst. Football Coach	Valley	May 29, 2017		\$28.04	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Nava, Carlos	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Nava, Imelda	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Nunez, Alvaro	Asst. Softball Coach	Valley	February 13, 2017		\$22.43	
Ocampo, Jose	Asst. Baseball Coach	Godinez	February 13, 2017		\$22.43	
Ogata, Burt	Head Baseball Coach	Saddleback	February 13, 2017		\$28.04	
Ogata, Monique	Asst. Softball Coach	Saddleback	February 13, 2017		\$22.43	
Orosco, Bernardo	Asst. Wrestling Coach	Valley	February 13, 2017		\$22.43	
Orozco, Natanael	Asst. Swimming Coach	Valley	February 13, 2017		\$22.43	
Perez, Antonio	Asst. Volleyball Coach	Saddleback	February 13, 2017		\$22.43	
Pineda, Jesus	Asst. Track Coach	Valley	February 13, 2017		\$22.43	
Pineda Torres, Gerzain	Asst. Track Coach	Valley	February 13, 2017		\$22.43	
Poploskie, Benjamin	Asst. Lacrosse Coach	Segerstrom	March 24, 2017		\$22.43	
Ramirez, Erasmo	Head Coach Baseball	Segerstrom	February 13, 2017		\$28.04	
Ramirez, Ivan	Asst. Baseball Coach	Segerstrom	February 13, 2017		\$22.43	
Razo Vargas, Jesus	Asst. Volleyball Coach	Santa Ana	February 13, 2017		\$22.43	
Rivera, Jocelyn	Asst. Track Coach	Saddleback	February 13, 2017		\$22.43	
Saldana, Jonathan	Asst. Baseball Coach	Santa Ana	February 13, 2017		\$22.43	
Sanchez, Jose	Asst. Track Coach	Century	February 13, 2017		\$22.43	
Schlesinger, Donald	Asst. Football Coach	Valley	May 29, 2017		\$28.04	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 9, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Scott, Elyse	Asst. Volleyball Coach	Segerstrom	February 13, 2017		\$22.43	
Sophabmixay, Peter	Asst. Swimming Coach	Valley	February 13, 2017		\$22.43	
Slater, David	Asst. Football Coach	Saddleback	May 29, 2017		\$28.04	
Sok, Johnny	Asst. Volleyball Coach	Godinez	February 13, 2017		\$22.43	
Teran, Diego	Asst. Tennis Coach	Santa Ana	February 13, 2017		\$22.43	
Tran, Joseph	Asst. Lacrosse Coach	Segerstrom	March 3, 2017		\$22.43	
Trinh, Daniel	Asst. Tennis Coach	Segerstrom	February 13, 2017		\$22.43	
Trinh, Jack	Asst. Tennis Coach	Segerstrom	February 13, 2017		\$22.43	
Tukia, John Jr.	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Tukia, John Jr.	Asst. Football Coach	Santa Ana	May 29, 2017		\$28.04	
Vazquez, David	Asst. Baseball Coach	Segerstrom	February 13, 2017		\$22.43	
Varga, Jessica	Asst. Lacrosse Coach	Segerstrom	March 24, 2017		\$22.43	
Williams, Jeffrey	Asst. Football Coach	Saddleback	May 29, 2017		\$28.04	
Wong, Stacey	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Zuniga Magno, Oscar	Asst. Track Coach	Saddleback	February 13, 2017		\$22.43	

RESOLUTION NO. 16/17-3181
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

Establish Education Protection Account
for Santa Ana Unified School District

WHEREAS, the voters approved Proposition 30 on November 6, 2012; and,

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and,

WHEREAS, the provision of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and,

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county office of education, charter schools and community college, districts; and

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; and

39 WHEREAS, a community college district, county office of education, school
40 district, or charter school shall have the sole authority to determine how the
41 monies received from the Education Protection Account are spent in the school or
42 schools within its jurisdiction; and
43

44 WHEREAS, the governing board of the district shall make the spending
45 determinations with respect to monies received from the Education Protection
46 Account in open session of a public meeting of the governing board; and
47

48 WHEREAS, the monies received from the Education Protection Account shall not
49 be used for salaries or benefits for administrators or any other administrative
50 cost; and
51

52 WHEREAS, each community college district, county office of education, school
53 district and charter school shall annually publish on its Internet website an
54 accounting of how money was received from the Education Protection Account and how
55 that money was spent; and
56

57 WHEREAS, the annual independent financial and compliance audit required of
58 community college districts, county offices of education, school districts and
59 charter schools shall ascertain and verify whether the funds provided from the
60 Education Protection Account have been properly disbursed and expended as required
61 by Article XIII, Section 36 of the California Constitution; and
62

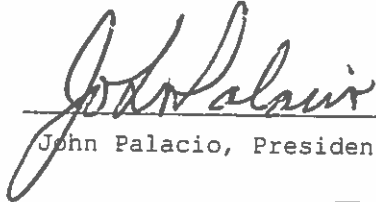
63 WHEREAS, expenses incurred by community college districts, county office of
64 education, school districts and charter schools to comply with additional audit
65 requirements of Article XIII, Section 36 may be paid with funding from the
66 Education Protection Act and shall not be considered administrative costs for
67 purposed of Article XIII, Section 36.
68

69 NOW, THEREFORE, BE IT RESOLVED:
70

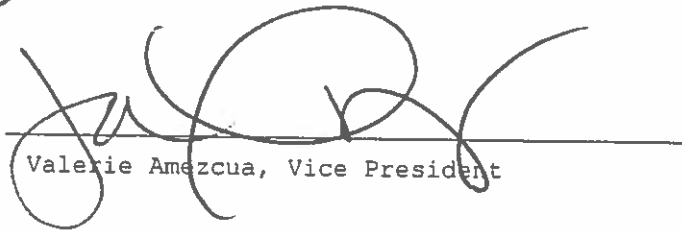
- 71 1. The monies received from the Education Protection Account shall be spent
72 as required by Article XIII, Section 36 and the spending determinations
73 on how the money will spent shall be made in open session of public
74 meeting of the governing board of the Santa Ana Unified School District.
75
76

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Ana Unified School District has determined to spend the monies received from the Education Protection Act as attached.

Date: May 9, 2017.



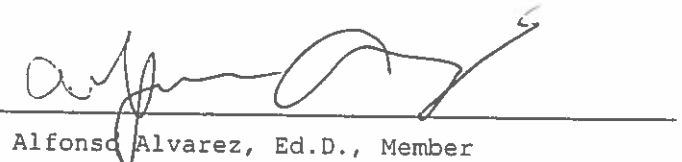
John Palacio, President



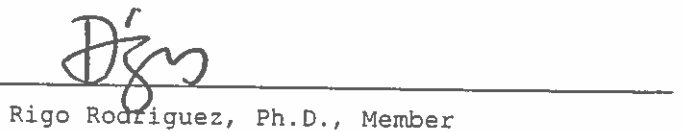
Valerie Amezcua, Vice President



Cecilia Iglesias, Clerk



Alfonso Alvarez, Ed.D., Member



Rigo Rodriguez, Ph.D., Member

RESOLUTION NO. 16/17-3182

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

Establish Education Protection Account
for Advanced Learning Academy

WHEREAS, the voters approved Proposition 30 on November 6, 2012; and,

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and,

WHEREAS, the provision of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and,

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county office of education, charter schools and community college, districts; and

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; and

39 WHEREAS, a community college district, county office of education, school
40 district, or charter school shall have the sole authority to determine how the
41 monies received from the Education Protection Account are spent in the school or
42 schools within its jurisdiction; and
43

44 WHEREAS, the governing board of the district shall make the spending
45 determinations with respect to monies received from the Education Protection
46 Account in open session of a public meeting of the governing board; and
47

48 WHEREAS, the monies received from the Education Protection Account shall not
49 be used for salaries or benefits for administrators or any other administrative
50 cost; and
51

52 WHEREAS, each community college district, county office of education, school
53 district and charter school shall annually publish on its Internet website an
54 accounting of how money was received from the Education Protection Account and how
55 that money was spent; and
56

57 WHEREAS, the annual independent financial and compliance audit required of
58 community college districts, county offices of education, school districts and
59 charter schools shall ascertain and verify whether the funds provided from the
60 Education Protection Account have been properly disbursed and expended as required
61 by Article XIII, Section 36 of the California Constitution; and
62

63 WHEREAS, expenses incurred by community college districts, county office of
64 education, school districts and charter schools to comply with additional audit
65 requirements of Article XIII, Section 36 may be paid with funding from the
66 Education Protection Act and shall not be considered administrative costs for
67 purposed of Article XIII, Section 36.
68

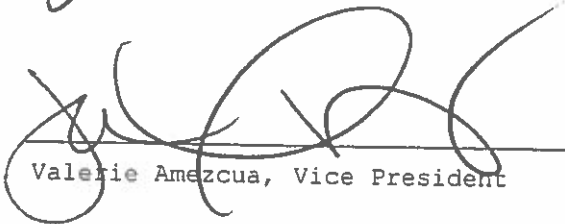
69 NOW, THEREFORE, BE IT RESOLVED:
70

- 71 1. The monies received from the Education Protection Account shall be spent
72 as required by Article XIII, Section 36 and the spending determinations
73 on how the money will spent shall be made in open session of public
74 meeting of the governing board of the Santa Ana Unified School District.
75
76

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Ana Unified School District has determined to spend the monies received from the Education Protection Act as attached.

Date: May 9, 2017.


John Palacio, President


Valerie Amezcua, Vice President


Cecilia Iglesias, Clerk


Alfonso Alvarez, Ed.D., Member


Rigo Rodriguez, Ph.D., Member

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA ANA UNIFIED SCHOOL DISTRICT
COUNTY OF ORANGE, STATE OF CALIFORNIA**

RESOLUTION NO. 16/17-3185

**RESOLUTION REGARDING REDUCTION OR ELIMINATION OF
CERTAIN CERTIFICATED SERVICES
(INTERMEDIATE ACTION DUE TO NON-RECEIPT OF PROPOSED
DECISION OF ADMINISTRATIVE LAW JUDGE IN OAH CASE NO. 2017030750);
APPROVAL OF ISSUANCE OF NOTICES TO
NON-RESPONDENT CERTIFICATED EMPLOYEES
BY STATUTORY DEADLINES;
ACTION TO EXTEND STATUTORY DEADLINES FOR RESPONDENTS
(Education Code sections 44949 and 44955)**

WHEREAS, on March 7, 2017, the Board of Education of the Santa Ana Unified School District adopted Resolution No. 16/17 – 3169, reducing or eliminating particular kinds of services performed by certificated employees for the 2017-2018 school year; and

WHEREAS, before March 15, 2017, pursuant to the direction of this Board, the Superintendent and/or her designated representatives served notice to certain probationary and permanent certificated employees, that it has been recommended that each of their services will not be required for the 2017-2018 school year, pursuant to Education Code sections 44949 and 44955; and

WHEREAS, said notices served upon those probationary and permanent certificated employees advised them that they could request a hearing before an administrative law judge to determine if there is cause for not employing them for the 2017-2018 school year and if they failed to timely request a hearing, that failure would constitute a waiver of the right to a hearing, and his/her services would accordingly be terminated pursuant to the recommendation; and

WHEREAS, certain probationary and permanent certificated employees requested a hearing and thereafter became referred to as “Respondents”; and

WHEREAS, certain probationary and permanent certificated employees did not request a hearing and, thereby, became “non-Respondents” who waived their rights under the Education Code for a proposed determination of whether their seniority dates and other pertinent information were accurate, and ultimately, whether they should be laid off from employment with the District;

WHEREAS, the Superintendent, or her designee in their official capacity, filed a District Statement of Reduction in Force against Respondents, and served Respondents with copies thereof; and

WHEREAS, included with the District Statement of Reduction in Force were related materials, including a Notice of District Statement of Reduction in Force, which explained certain

rights to Respondents; a Notice of Participation form, which if returned to the District constituted a demand for a hearing; a Notice of Hearing, which informed Respondents of the date and time of the hearing before an administrative law judge; and various Education and Government Code sections; and

WHEREAS, based on the demand for hearing by certain certificated employees, a full quasi-judicial hearing took place on April 18, 19, and 20, 2017; and

WHEREAS, the administrative law judge reserved the authority to continue the hearing for an additional week, if necessary, to prepare a proposed decision; and

WHEREAS, on May 5, 2017, the District was informed that the administrative law judge was exercising his authority to continue the hearing and extend the statutory deadlines by one week; and

WHEREAS, the administrative law judge has jurisdiction over only the Respondents in OAH Case No. 2017030750, and his continuance of the hearing and extension of the statutory deadlines applies only to Respondents; and

WHEREAS, the administrative law judge's action to continue the hearing and extend the statutory deadlines does not apply to non-Respondents, who must receive notice of their layoff notice prior to May 15, 2017, as required by law; and

WHEREAS, based on the continuance and extension of the statutory deadlines, this Board will consider the proposed decision of the administrative law judge and take final action regarding whether to layoff certain certificated employees before May 22, 2017; and

WHEREAS, pursuant to Education Code section 44949(c)(3), "the governing board shall make the final determination as to the sufficiency of the cause and disposition" for non-Respondents; and

WHEREAS, the Superintendent has recommended, and this Board agrees, that certain probationary and permanent certificated employees who are non-Respondents should be issued final notices of layoff that indicate their services will not be necessary following the 2016-2017 school year; and

WHEREAS, the particular kinds of services to be reduced and/or eliminated as referenced in this Board's March 7, 2017 Resolution No. 16/17 – 3169 are determined to be particular kinds of services within the meaning of Education Code section 44955; and

WHEREAS, the particular kinds of services referenced in this Board's March 7, 2017 Resolution No. 16/17 – 3169 will be reduced and/or eliminated within the meaning of Education Code section 44955 not later than the beginning of the 2017-2018 school year; provided, however, that this Board's current review and analysis of the level at which the identified services should be affected dictates fewer probationary and permanent certificated employees should be laid off as specified in this Resolution; and

WHEREAS, except as permitted by law and as defined in this Resolution, the services of no probationary or permanent certificated employee who is a non-Respondent are being terminated, while any permanent, probationary, or other certificated employee with less seniority is being retained to render a service which said more senior employee is certificated and competent to render, within the meaning of Education Code section 44955(b); and

WHEREAS, except as permitted by law, the non-Respondents whose employment is being terminated are not certificated and competent (within the meaning of Education Code section 44955) to render service being performed by any employee with less seniority who is being retained; and

WHEREAS, sufficient cause exists for the termination of certain non-Respondents, and pursuant to and within the meaning of Education Code section 44949, said cause relates to the welfare of the schools and the pupils of thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Santa Ana Unified School District:

1. That all of the foregoing recitals are true and correct.

Services to Be Reduced or Eliminated

2. That the Board's March 7, 2017 Resolution No. 16/17 – 3169 listed the services to be reduced or eliminated based on a then-current analysis of the District's budget, staffing patterns for the 2017-2018 school year, and the need to provide flexibility for continued evaluation of anticipated service needs, attrition, and staffing; and, that the Board specifically indicated it reserved the right to amend and modify the list of service reductions as new information became available.
3. That the Board now determines through this Resolution that the particular kinds of services that must be reduced or eliminated no later than the end of the 2016-2017 school year, and prior to the 2017-2018 school year, are those listed in Exhibit C to this Resolution.
4. That because of the services identified in Exhibit C for reduction or elimination, it shall be necessary to terminate, at the end of the 2016-2017 school year, certificated employees equal in full-time equivalents (both Respondents and non-Respondents).
5. That in identifying the particular kinds of services listed in Exhibit C for reduction or elimination, the Board confirms that all other programs and services performed by certificated employees of the District that are not so identified shall be maintained and staffed with individuals who are both competent and credentialed to perform such services.

Seniority of Probationary and Permanent Certificated Employees

6. That the Board reaffirms the criteria used in determining the order of termination of certificated employees who first rendered paid service to the Board in a probationary

position on the same date. The criteria so used are listed in Exhibit B to the Board's March 7, 2017 Resolution No. 16/17 – 3169. To the extent such criteria were unable to determine the order of layoff, the Board hereby ratifies the use of lottery system, as agreed to and carried out by the Superintendent's designees and representatives from the Santa Ana Educators' Association.

Effect of Administrative Law Judge's Continuance on Statutory Notice Deadlines

7. That the decision of the administrative law to continue the hearing for one week extends by the same duration the statutory deadlines defined in Education Code sections 44949 and 44955.
8. That the May 7 deadline for receipt by Respondents of the administrative law judge's proposed decision is now May 14, 2017; and, upon receipt, the District will disseminate the proposed decision to affected employees.
9. That the May 14 deadline for issuance of final notices of layoff to Respondents is now May 21, 2017.
10. That the modified deadlines described above apply only to Respondents, and do not apply to non-Respondents.

Notices to Non-Respondents

11. That the employment of each non-Respondent listed in Exhibit D who received a notice of the recommendation that his or her services will not be required for the 2017-2018 school year, and who did not request a hearing, be and is hereby terminated effective upon the close of this school year.
12. That the employment of each employee identified on Exhibit D be and hereby is terminated effective upon the close of this school year.
13. That the District shall take into account the proposed decision of the administrative law judge, the final resolution of the Board (anticipated May 16, 2017), and any known attrition occurring now through the end of the school year, when determining whether any notices to non-Respondents may be rescinded and the affected employees reinstated.

Other Actions

14. That the actions taken previously within the Board's March 7, 2017 Resolution No. 16/17 – 3169 are reaffirmed, that nothing in this current Resolution supersedes the actions taken in the Board's March 7, 2017 Resolution No. 16/17 – 3169, and that nothing within this Resolution grants reemployment rights or other rights not otherwise required by law to any certificated employee.

15. That this decision is effective immediately without any period for reconsideration, and the Superintendent, or her designee(s), is delegated authority to take all actions necessary and appropriate to the accomplishment of the purposes of this Resolution, including giving appropriate notice to those certificated employees identified in Exhibit D of the termination of their services because of the elimination and/or reduction of particular kinds of services to take effect upon the close of this school year, with these notices being given on or before the deadline.

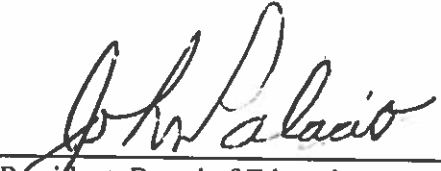
The foregoing Resolution was **PASSED** and **ADOPTED** at a regular meeting of the Governing Board of the Santa Ana Unified School District on the 9th day of May, 2017 by the following vote:

AYES: Mr. Palacio
 Ms. Amezcua
 Dr. Alvarez
 Dr. Rodriguez

NOES: Ms. Iglesias

ABSENT: _____
ABSTAIN: _____

Dated: May 9, 2017




President, Board of Education
Santa Ana Unified School District
County of Orange, State of California

STATE OF CALIFORNIA]
]
COUNTY OF ORANGE]

I, Cecilia Iglesias, Clerk of the Board of Education of the Santa Ana Unified School District of Santa Ana, California, hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

Dated: May 9, 2017



Clerk of the Board of Education
Santa Ana Unified School District
County of Orange, State of California

SANTA ANA UNIFIED SCHOOL DISTRICT**RESOLUTION NO. 16/17-3185****EXHIBIT A**

	Employee ID Number
1.	21044
2.	17688
3.	17678
4.	30993
5.	29934
6.	28906
7.	10741
8.	22596
9.	16968
10.	23237
11.	21792
12.	28909
13.	30930
14.	30099
15.	26863
16.	29685
17.	30875
18.	29938
19.	28618
20.	28853
21.	30891
22.	31419
23.	30795
24.	30551
25.	27370

	Employee ID Number
26.	30808
27.	25650
28.	13416
29.	26528
30.	22205
31.	12577
32.	30935
33.	28885
34.	27748
35.	28943
36.	30826
37.	31119
38.	29893
39.	28899
40.	28875
41.	23701
42.	28833
43.	29821
44.	23945
45.	18703
46.	30806
47.	20588
48.	11983
49.	30554
50.	28814

EXHIBIT B

**Criteria to Be Applied to Determine Order of Layoff for
Certificated Employees with the Same Date of First Paid Probationary Service**

The following criteria will be applied in the priority order indicated to determine which certificated employees meet the particular needs of the District in the event all certificated employees with the same seniority date are not terminated. Each criterion shall be used only if application of the preceding criteria does not resolve all ties between employees having the same seniority date. These criteria meet the particular needs of the District at this time:

1. Credential status in the area of the current assignment, in order of priority:
 - a) Clear professional, standard, life, or general teaching credential.
 - b) Preliminary credential.
2. Possession of a clear or preliminary authorization to teach English Language Learners.
3. Number of verified contract years of certificated employment experience with the District, with the employee possessing the greatest number of years having greater seniority.
4. Breadth of clear and preliminary credentials and authorizations, permitting assignment in the widest range of teaching or service areas, in order of priority:
 - a) Multiple credentials, with the employee possessing the greatest number having greater seniority.
 - b) A single credential with specific subject matter authorization(s), with the employee possessing the greatest number having greater seniority.
 - c) A single credential with introductory subject matter authorization(s), with the employee possessing the greatest number having greater seniority.
 - d) A single credential with specific supplemental authorization(s), with the employee possessing the greatest number having greater seniority.
 - e) A single credential with introductory supplemental authorization(s), with the employee possessing the greatest number having greater seniority.
 - f) A single credential.
5. Possession of a clear or preliminary credential or authorization to teach or serve in the following areas, in order of priority:
 - a) Special Education with moderate to severe authorization.

- b) Special Education with mild to moderate and moderate to severe authorizations.
 - c) Special Education with mild to moderate authorization.
 - d) Mathematics.
 - e) Science.
 - f) Fine Arts.
 - g) Spanish.
6. Number of verified years of certificated employee experience as determined by actual step placement on the District's certificated salary schedule, with the employee possessing the greatest number of years having greater seniority.

EXHIBIT C

Reduction or Elimination of Certain Certificated Services

The following particular kinds of services are to be reduced or eliminated at the end of the 2016-2017 school year:

PARTICULAR KINDS OF SERVICE OR PROGRAM CERTIFICATED POSITIONS	NUMBER OF EQUIVALENTS
K-12 Instructional Services	
Elementary K-6 Instruction	
K-6 Classroom Teaching	100
Secondary 6-8 Grade Instruction	
6th Grade/6th Grade Core	3
7th Grade/7th Grade Core	1
English	17
Foundational Level Math	7
Foundational General Science	2
BioScience	4 1
BioScience/Computer Concepts	4
Physical Education	6
Social Science	6
Business	3
Secondary 9-12 Grade Instruction	
BioScience	4 2
Home Economics/Introductory Health Science	1
English	10
English/Social Science	4
Foundational Level Math	4
Industrial & Tech Ed	4
Physical Education	4
Social Science	4 6
Spanish	6 4
Business	2
K-12 Special Education Services	
Early Childhood Special Education	6
Elementary Mild/Moderate/Learning Handicapped	15
K-12 Instructional Support Services	
Itinerant Support Teacher	5
Home Hospital Instructor	4
Curriculum Specialist	4 14
Program Specialist	4 10
K-12 TOSA	1
Elementary TOSA	35 10
Intermediate TOSA	9
High School TOSA	2
Elementary Assistant Principal	4
Intermediate Assistant Principal	9 2
High School Assistant Principal	4
Bilingual Resource Teacher	3 1
Certificated Administrator District Office	3 2

EXHIBIT D

Line Number	Employee ID Number
1055	17688
96	17678
99	30993
211	29934
381	28906
409	10741
1059	22596
88	16968
103	23237
1057	21792
393	28909
125	30930
95	30099
131	30875
216	29938
390	28853
89	31419
179	30551
225	27370
126	30808
486	25650
192	13416
85	12577
127	30935
403	28885
592	27748
345	28943
165	30826
97	31119
307	29893
412	28899
407	28875
195	23701
437	28833
232	29821
494	23945
169	18703
230	20588
986	11983
178	30554
433	28814



Santa Ana Unified School District

BOARD POLICY NO: 3461**SUBJECT: Debt Management Policy****CATEGORY: Business and Non-Instructional Operations****EFFECTIVE: 5/9/2017****RESPONSIBLE OFFICE(S): Business Services****REVIEWED: 4/18/2017****SCOPE:**

The District recognizes that the foundation of a well-managed debt program is a comprehensive debt policy that guides the issuance of debt, management of the debt portfolio, and adherence to relevant laws and regulations.

The purpose of this policy is to improve the quality of decisions, articulate policy goals, provide guidelines for the structure of debt issuance, and demonstrate a commitment to long-term capital and financial planning.

POLICY:**Short-Term Operating Debt Policy**

The expenditures associated with the District's day-to-day operations will be covered by current revenues. However, the District may experience temporary cash shortages because it does not receive its revenues in equal installments each month, yet the largest operating expenditures occur regularly in equal amounts. To finance these temporary cash shortfalls, the District may incur short-term operating debt, typically in the form of temporary transfers from the county treasury or county superintendent of schools, or tax and revenue anticipation notes (TRANS). The District will base the amount of the short-term operating debt on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. The District will pledge operating revenues to repay the short-term debt in one year or less. The District will minimize the cost of the short-term borrowing to the greatest extent possible. As allowed by Education Code Section 42603, the District should first consider using interfund transfers before pursuing external borrowing.

Long-Term Capital Debt Policy

The following will apply to the issuance of long-term debt:

1. The District will not use long-term obligations for operating purposes.
2. The term of the long-term obligations will not exceed the useful life of the projects financed.
3. The District will strive to minimize increases in debt service from year to year.
4. When any long-term debt is issued, the governing board will make findings as to the repayment source(s) and the sufficiency of the repayment source(s) until the debt is fully repaid.

Internal Interim Financing

When sufficient funds are available, per Education Code section 42603, the District will consider appropriating them to provide interim financing until long-term financing can be completed, usually within the fiscal year. When the long-term debt obligation is subsequently issued, the funds will be repaid. Use of this strategy requires specific advance notification to the governing board.



Santa Ana Unified School District

BOARD POLICY NO: 3461
SUBJECT: Debt Management Policy
CATEGORY: Business and Non-Instructional Operations
RESPONSIBLE OFFICE(S): Business Services
EFFECTIVE: 5/9/2017
REVIEWED: 4/18/2017

Responsibilities of the Chief Business Official

The chief business official will have the primary responsibility for developing financing recommendations and ensuring implementation of the debt policy.

1. The chief business official will review the operating cash flow monthly to determine the need for internal borrowing to maintain progress on the capital improvement program.
2. The chief business official will review the District's capital improvement program at least annually, including the need for financing to maintain the progress on the capital improvement program. This review will be presented to the school board annually. Best practice is to do so in documented form either as part of the adopted budget or in the District's *Management, Discussion and Analysis* prepared for the annual audit report.
3. Because issuing debt is a periodic endeavor and the capital markets constantly change, at least 30 days prior to consideration of any financing the chief business official will review all current GFOA best practices, advisories and guidance documents (found at GFOA.org) and identify to the governing board those relevant to the current capital improvement program and/or operating cash flow needs. This will be done before any governing board action item on the topic of financing.
4. The chief business official will supervise all details of financing endeavors, including a careful review of the documents (e.g., contracts, resolutions, agreements, financial tables).
5. The chief business official will administer the investment of debt proceeds, with the advice of the county treasurer.
6. The chief business official will oversee the expenditure of the debt proceeds and ensure that the debt payments are made on time.
7. The chief business official will ensure that any initial and periodic reporting needed – such as to investors, credit rating agencies, trustees, federal (e.g., the Internal Revenue Service, the Securities and Exchange Commission) and state agencies (e.g., the California Debt and Investment Advisory Commission), and the county superintendent of schools – is timely and accurate.
8. Before any financing is submitted to the governing board for approval, the chief business official will take into consideration the District's internal control procedures, and consult with the District's external auditor regarding fiscal controls needed to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

Engagement of Professionals

The policy recognizes that public finance professionals (e.g., financial advisors, bond counsels, brokers/dealers, and other consultants) market their services extensively. Furthermore, per Public Contract Codes 20110-20118.4, such services are usually exempt from public bidding. To ensure that the District receives appropriate services at a fair price, and to avoid the appearance of conflict of interest, extra caution will be taken when engaging the services of public finance professionals.



Santa Ana Unified School District

BOARD POLICY NO: 3461
SUBJECT: Debt Management Policy
CATEGORY: Business and Non-Instructional Operations
RESPONSIBLE OFFICE(S): Business Services
EFFECTIVE: 5/9/2017
REVIEWED: 4/18/2017

Before seeking or considering contracts with public finance professionals, the chief business official will review the then-current GFOA best practices on the following topics:

- Selecting and Managing Municipal Advisors
- Selecting and Managing the Method of Sale of Municipal Bonds
- Selecting Bond Counsel
- Selecting and Managing Underwriters for Negotiated Bond Sales
- Issuer's Role in Selection of Bond Counsel

The chief business official (and the District's purchasing agent) will report to the governing board on a recommended process for determining which professionals are needed, how they will be identified (e.g., request for proposal, or bid), and how their contracts will be developed before being submitted to the governing board for approval. Emphasis will be placed on competition, openness, clarity, and avoiding conflicts of interest. The process recommended may be for a period of time, or for a particular financing or set of financings.

The chief business official (and the District's purchasing agent) will report to the governing board on a recommended process for determining which professionals are needed, how they will be identified (e.g., request for proposal, or bid), and how their contracts will be developed before being submitted to the governing board for approval. Emphasis will be placed on competition, openness, clarity, and avoiding conflicts of interest. The process recommended may be for a period of time, or for a particular financing or set of financings.

DESIRED OUTCOME:

This debt policy sets forth comprehensive guidelines for financing capital expenditures, as well as for addressing short-term cash flow needs. The objectives of this policy are that:

1. The District obtain financing only when necessary.
2. The District use any type of debt financing allowed by California law (e.g., general obligation bonds, revenue bonds, special tax bonds, certificates of participation, lease-purchase financings, tax and revenue anticipation notes, temporary transfers from the county treasury or county superintendent of schools, bond anticipation notes), so long as the financing meets the standards for appropriateness and efficiency described below.
3. The District use a process for identifying the most appropriate and efficient timing, amount and structure of debt.

Factors to consider when determining the appropriateness of debt are to include the following:

- Why debt rather than cash expenditure is appropriate.
- Annual debt service and debt administration costs.
- The District's financial condition.



Santa Ana Unified School District

BOARD POLICY NO: 3461
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REVIEWED: 4/18/2017

- The District's tax base.
- Repayment source, including the amount available and its reliability.
- Legal constraints resulting from the debt (e.g., prepayment terms, reporting requirements).
- Additional future capital needs.
- Type of debt instrument.

Factors to consider when determining efficiency are to include the following:

- Up-front cost plus long-term costs.
 - Future flexibility.
4. The District operate with extreme caution, and thoroughly investigate all possible conflicts of interest.
 5. The District ensure that any required initial and periodic reporting to investors, credit rating agencies, trustees, federal and state agencies, and the county superintendent of schools is timely and accurate.

The governing board will review this policy at least annually and update it as needed. Such a review will include a review of the then-current Government Finance Officers Association (GFOA's) best practices on debt management policy.

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

Legal Reference:

Education Code:

15140-15150

41000-41003.3

41010-41023

Senate Bill 1029:

Issuance and Sale of Bonds

Moneys Received by School Districts

Accounting Regulations, Budget Controls and Audits

Approved by the governor on September 12, 2016; amends

Government Code 8855

Government Code:

16430-16495.5

53600-53610

Investments

Investment of Surplus

Probate Code:

16045-16054

Uniform Prudent Investor Act

Public Contracts Code:

20110-20118.4

School Districts

Other:

GFOA best practice – Debt Management Policy, dated October 2012

<http://www.gfoa.org/debt-management-policy>

 GFOA debt management documents and resources at <http://www.gfoa.org/topic-areas/debt-management>